



MOHOKARE
LOCAL MUNICIPALITY

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Mohokare Local Municipality subscribes to the principles of employment equity act. It is the municipality's intention to promote equity (race, gender and disability) through the filling of this position.

Applications are invited from suitably qualified persons to fill the following position.

PMU TECHNICIAN

REMUNERATION: competitive negotiable all inclusive remuneration package

EMPLOYMENT TERM: 3 year fixed term performance contract

KEY REQUIREMENTS:

Have a 3 year National Diploma in Civil Engineering. Knowledge of Project Management will be an added advantage. Have a valid driver's license. Must have at least 2 years working experience in civil works and project management

KEY RESPONSIBILITIES:

- Delivering technical support and evaluating projects in alignment with the respective Municipal IDP's and the regional and provincial growth and development plans,
- Overseeing projects in line with the EPWP framework and the related reporting requirements
- Arranging regular project progress meetings
- Ensuring compliance with all legal aspects and conditions, as required by the various spheres of government
- Conducting site visits/meetings to ensure compliance with business plan conditions,
- Managing cash flows and committed project expenditure
- Verify payment certificates and preparing monthly payment schedule documentation
- Maintaining project performance data on a national database
- Assisting with project registrations
- Assisting with other related Municipal infrastructure programmes
- Implement plan and manage projects covering all civil Engineering discipline with fixed budget and pre-determined project time frame and in accordance with council resolutions
- Draw monthly and quarterly reports
- Reporting directly to the PMU Coordinator

CLOSING DATE: 06 Septemeber2013

For enquiries contact Me. V. Ramotsabi – HR Manager 051- 6739607

A comprehensive application letter and CV as well as certified copies of qualifications and identity document must be submitted for the attention of:

Human Resource Manager

Mohokare Local Municipality
Hoofd Street / P.O. Box 20
Zastron
9950

Faxed, mailed and late applications will not be accepted. The successful candidate will be subjected to the verification of qualifications, any relevant checks and competency assessments.

Applicants are respectfully informed that if no notification of appointment is received within 30 days of the closing date, they must accept that their application was unsuccessful. Correspondence will be limited to shortlisted candidates' only. Mohokare Local Municipality reserves the right to/not to make an appointment to the above advertised position.