



MOHOKARE
LOCAL MUNICIPALITY

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Mohokare Local Municipality subscribes to the principles of employment equity act. It is the municipality's intention to promote equity (race, gender and disability) through the filling of this position.

Applications are invited from suitably qualified persons to fill the following position.

PMU COORDINATOR (PMU MANAGER)

REMUNERATION: competitive negotiable all inclusive remuneration package

EMPLOYMENT TERM: 3 year fixed term performance contract

KEY REQUIREMENTS:

Have a three year National Diploma / B-Tech Degree in Civil Engineering . A qualification in Project Management will be an added advantage. Be affiliated with the applicable Professional body. Project proven knowledge and understanding of MIG project coordination practices and procedures. Have a valid driver's license. Must have at least 3 years working experience in civil works and project management.

KEY RESPONSIBILITIES:

- To advice, monitor and support on the identification and implementation of projects within the municipality
- Participate in and evaluate the annual IDP to align MIG projects with Municipal Implementation Development Plans and Budgets
- Oversee the intervention and quarterly meetings between consultants and sector departments with the implementation and unblocking of projects
- Ensure the municipality aligns and complies with the MIG policy and guidelines
- Ensure expenditure and implementation of PMU budgets and report on them accordingly
- Liaising with the Provincial and the Senior MIG Manager as well as other line function departments through formal regular evaluation/progress meetings and on an *ad hoc* basis
- Submitting monthly, quarterly, bi-annual, annual and *ad hoc* reports as determined in applicable legislation or as required by the National MIG Unit;
- Coordinating the PMU team and their respective outputs

CLOSING DATE: 06 Septemeber2013

For enquiries contact Me. V. Ramotsabi – HR Manager 051- 6739607

A comprehensive application letter and CV as well as certified copies of qualifications and identity document must be submitted for the attention of:

Human Resource Manager

Mohokare Local Municipality
Hoofd Street / P.O. Box 20
Zastron
9950

Faxed, mailed and late applications will not be accepted. The successful candidate will be subjected to the verification of qualifications, any relevant checks and competency assessments.

Applicants are respectfully informed that if no notification of appointment is received within 30 days of the closing date, they must accept that their application was unsuccessful. Correspondence will be limited to shortlisted candidates' only. Mohokare Local Municipality reserves the right to/not to make an appointment to the above advertised position.

Vision

"We shall be a consistent municipality, with a natural base, offering the highest quality of life for all"