



## REQUEST FOR QUOTATIONS

### SUPPLY OF FURNITURE

<b>SCM CONTACT PERSON:</b>	Mr P. Dyonase
<b>TELEPHONE NUMBER:</b>	(015) 673-9617
<b>FAX NUMBER:</b>	(051) 673-1550
<b>REFERENCE:</b>	SCM/MOH/34/2012
<b>DESCRIPTION:</b>	Supply of Office Furniture
<b>CLOSING DATE:</b>	30 April 2012
<b>CLOSING TIME:</b>	12:00
<b>TECHNICAL ENQUIRIES/ADDITIONAL INFORMATION:</b>	Chief Financial Officer, Mr JV Nkosi
<b>TELEPHONE NUMBER:</b>	(015) 673-9632
<b>COMPULSORY SITE MEETING :</b>	Yes
<b>SITE MEETING VENUE:</b>	Council Chambers, Mohokare Local Offices, Hoofd Street, Zastron
<b>SITE MEETING DATE:</b>	24 April 2012
<b>SITE MEETING TIME:</b>	11:00
<b>PUBLIC OPENNING:</b>	No
<b>TENDER DOCUMENT:</b>	No

#### **PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000**

*This request for quotation is subject to the terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2011. It is solely the responsibility of aspirant vendors who desire to avail themselves of the preferences available under this policy to familiarise themselves of its contents and to make such claims for preference. (Copies of the Policy may be obtained from the Supply Chain Management Unit or downloaded from National Treasury website: [www.treasury.gov](http://www.treasury.gov)).*

**NB!! BBBEE CERTIFICATES FROM ACCREDITED RATING AGENCY TO BE ATTACHED TO THE BID DOCUMENT IF YOU WISH TO CLAIM PREFERENCES IN TERMS OF THE ABOVEMENTIONED REGULATION.**

**Compulsory Documentation** to be attached to Tender Document, failure to submit valid documents as specified below will invalidate the offer.

**Quotations with a catalogue** must be submitted in sealed envelopes marked with the bid name and bid number into the bid box at Mohokare Local Municipality, Hoofd Street, Zastron. Faxed, e-mailed or late quotations will NOT be accepted.

**NB!!**

Attach all required documentation e.g. Tax Clearance and BBBEE certificate.

**Vendors Registration:**

Prospective Vendors, who are not yet registered on Supplier Database, must submit a completed application form to the Supply Chain Unit on, or before the closing date.

**No bids may be accepted if a Supplier is not registered on the Municipal Supplier Database.**

**NOTE:**

- The Municipality reserves the right not to appoint the lowest bidder
- The Municipality will not accept responsibility for the late delivery of Quotations by courier services or any other means that are not placed in the tender box on or before the date and time of the closing date

***NB: No quotations will be considered from persons in the service of the state***

*\*MSCM Regulations: "in the service of the state" means to be –*

*(a) a member of –*

*(i) any municipal council*

*(ii) any provincial legislature; or*

*(iii) the national Assembly or the national Council of provinces;*

*(b) a member of the board of directors of any municipal entity;*

*(c) an official of any municipality or municipal entity*

*(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the PFMA, 1999*

*(e) a member of the accounting authority of any national or provincial public entity; or*

*(f) an employee of Parliament or a provincial legislature*

*Yours Faithfully*

**Mr JV Nkosi**

**Head: Supply Chain Management**