



REQUEST FOR PROPOSALS

The Municipality is calling for proposals from suitably qualified and experienced service providers for the following services:

SERVICES REQUIRED	BID NAME & NUMBER	DESCRIPTION
1. Training	SCM/MOH/28/2011: LABOUR RELATIONS TRAINING	To train management and officials in all labour relations and collective agreement issues.
2. Training	SCM/MOH/29/2011: COMPUTER SKILLS	To train officials and councillors in the following computer skills: <ul style="list-style-type: none">• MS Word• MS Excel• MS Powerpoint• E mail & internet• Advanced Excel (finance staff only)

There is no site briefing that will be conducted.

The proposals must be in a sealed envelope and clearly marked with the **bid name and number** and be deposited in the tender-box at the Municipal Offices, Hoofd Street, Zastron, not later than **07th DECEMBER 2011 at 12:00 municipal clock.**

Please attach the following with the quotations:

- An original, valid tax clearance certificate
- Bidders are expected to be registered on Mohokare's supplier database.

All enquiries related to the above should be directed to:
Me LV Nqoko, Director, Corporate Services at 051 673 9609 or email
limakatson@mohokare.gov.za

The Municipality reserves the right not to appoint, or two withdraw the advert at any time. The lowest price will not necessarily be considered.

MR TC PANYANI
MUNICIPAL MANAGER



Vision

"We shall be a consistent municipality, with a natural base, offering the highest quality of life for all"